



**KITCHEN & DINING ROOM COMMITTEE**  
**Benovalent and Protective Order of Elks ~ Lodge 2679**  
**937 Carter Drive, Calabash, NC 28467**

~ Volunteer Information Sheet ~

**WHAT:** Other than our professional, salaried Chef and Food Service Manager, and a Paid Server and a Dishwasher, all of the other work done in and about our Professionally Equipped Kitchen, Dining Rooms, and Dining Areas of our Lounge, is performed by **Volunteers**. This **Volunteer Work** is a very critical function of our Kitchen and Dining Operations, as it help us keep the cost of our Food Service and Meals at a very reasonable level, for – without our **Volunteers**, we would have to charge the same prices as what one would pay in a local restaurant.

**HOW:** The actual food preparation is accomplished by our salaried Chef and Food Service Manager. Our **Volunteers** are NOT Expected to actually prepare and cook any food, unless one has specific experience in this area and/or has a specific desire to participate in this area. The **Volunteers** are responsible for miscellaneous kitchen duties such as, Assembling the Ingredients for our Chef, - Assembling the Orders, - occasionally Plating the Food, - Running the Food Orders out to the Dining Rooms and/or Dining areas in the Lounge, or delivering them to the Bartender, - General Clean-Up and some Washing of Dishes, and - other such routine Miscellaneous Kitchen duties. HOWEVER, - ALL OF THESE FUNCTIONS ARE VERY IMPORTANT to the smooth and Cost Effective Operation of our Food Service Program. **THERE IS NO UNIMPORTANT JOB IN OUR KITCHEN!**

As you May be aware, - we serve Lunch Monday thru Friday from 11:00 a.m. to 3:00 p.m. We also have nightly events which usually start at 4:30 p.m. or 5:00 p.m., and run thru 7:00 p.m. or 7:30 p.m. on Mondays, Fridays, and Saturdays, as well as other Planned Dinner Dances and some special Catered events. All of these events need help from volunteers to keep the kitchen running Smoothly.

Opportunities are available to work for as Much, or – for as Little, Time as one can afford to give. One can work just 1 Lunch Shift per Month, or – one can sign-up to work only our Monday Nite Special Dining offering, or our Friday Nite Comfort Food offering, or – to work one of our monthly Dinner Dance social functions – the choice is always entirely yours! **But, - we Always need help in the Kitchen and Dining Rooms!**

**WHO:** If you are interested in helping out in our Kitchen and Dining Room functions, - you can contact our current Kitchen Schedule Coordinators to get your name on the List. Our coordinators are as follows:

Lunch Time Volunteers can call Judy Harms at 910-579-1529, or e-Mail her at [LunchKitchen@CalabashElks.Org](mailto:LunchKitchen@CalabashElks.Org)

Those who wish to help in the Evenings can call Jane Blosser at 717-877-3126, or by e-Mail at [DinnerKitchen@CalabashElks.Org](mailto:DinnerKitchen@CalabashElks.Org)